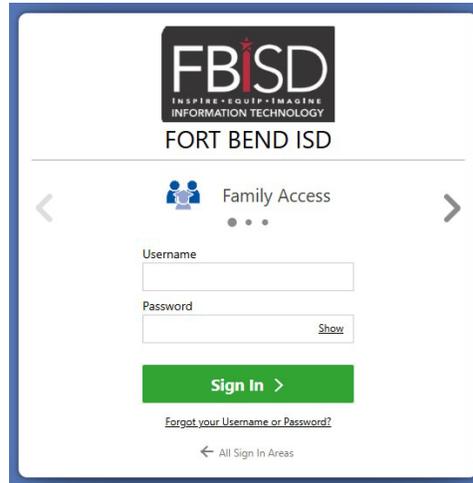# Summer O-LAB Application Parent Instructions

To submit your summer school application:

1. Log In to [Skyward Family Access](#)

2. Select the student for whom you are submitting the application.
3. From the menu, select the Summer Application you want
   - Summer O-LAB
   - O-LAB External Provider

4. Select the course and summer session (if applicable)

5. Read the Guidelines and Cost and Payment information
6. Click the "I Agree" box

Part 4: Approvals

*I Agree ☐

Signed By [   ]   Date Signed [MM/DD/YYYY]

7. Click the Submit Form at the top of the screen

💾 Save & Exit   Submit Form ›

If another course is needed, repeat the steps above to submit a second application starting at #3.