O-Lab Tutorial Rules/Schedule

1. Enter the O-Lab **ON TIME**, pick up your Learning Intentions from a designated area, take a seat, log in to the computer, and begin to work on your Edgenuity coursework. Anyone more than 20 minutes tardy to class will be counted as **ABSENT**.

2. Always remain on **TASK**. Class time means **WORK TIME. DO NOT** sleep or put your head on your desk at any time. Notes and Learning Intentions are REQUIRED, not optional!

3. You must remain in the O-Lab unless it is an emergency. A hall pass will be issued to students one at a time.

4. Listen quietly to any announcements or speakers, whether a teacher, instructional aide, or anotherstudent. **BE RESPECTFUL**!

5. Do not bring food, drink, candy, or gum to the O-Lab. If so, place it in the designated areaof the O-Lab.

6. Cell phones are NOT allowed for use in the lab at any time. You may charge the cell in the designated area. Turn them into the pockets as soon as you arrive at class.

7. Headphones/earbuds will be used during instructional time. Listening to music is not allowed. ****NO MUSIC ALLOWED****

8. Know and follow **ALL** campus rules, O-Lab rules, and emergency/fire drill procedures.

9. 80% score on the Pre-Test will skip the lesson and move you forward in most cases. 70% score on quizzes requires video lessons and a post-test. If a test or quiz is failed, re-teaching and retesting are required.

10. Tutorials are required weekly. THIS IS NON-NEGOTIABLE. (Tuesday-Thursday: 2:45-4:30 pm, Monday & Friday:TBA). You should do at least 1.5 hours weekly.

10. There will be **ZERO** tolerance for profanity, talking back, disrespect, rough-housing, defacing school property, theft, unauthorized cell phone/electronic device usage, safety violations, or CHEATING.

These infractions will result in parent contact and an immediate disciplinary referral.

Overall principle: Demonstrate responsibility, integrity, and respect. ☻

Student Signature: _____

Parent Signature: _____   Date _____

I appreciate your cooperation,

Mrs. C. Stewart Booth: O-Lab Manager