

Duties of Cadet First Sergeant

1. Reports to and receives orders from the Company commander, and keeps them informed of the well being, discipline and morale of his or her company.
2. Serves as the enlisted advisor to the Company Commander and a representative in all matters regarding enlisted cadets including morale, discipline, and well being.
3. Forms the company for the company commander for all formations, parades, drills and ceremonies and, one posted, takes as prescribed in drill and ceremonies.
4. Knows the duties of all cadet staff noncommissioned officers and noncommissioned officers in his or her company and evaluates their performance.
5. In the absence of the cadet Company Commander takes command of the cadet company and carries out all duties of the cadet company commander.
6. Meets with company SNCO's and NCO's on a regular basis. Assist the company Commander during inspection.
7. Strictly adheres to all Marine Corps leadership traits and principles.
8. Carries out any additional duties/responsibilities as may be assigned by the SMI or MI.