

Duties of Cadet Operations and Logistics Officer, S-3

1. Reports to and receives orders from the SMI, MI, and cadet Battalion Executive officer.
2. Takes post in the battalion staff at all formations as prescribed in drill and ceremonies.
3. Assist the SMI, MI, in the coordination and promulgation of training schedules and directives.
4. Responsible with the S-1 for the conduct of all competitive events related to all intra-battalion competitions, and posting the competitive standings.
5. Responsible for planning and conducting intra-battalion competition events.
6. Logs community hours after cadet volunteer events.
7. Strictly adheres to all Marine Corps Traits and principles.
8. Carries out any additional responsibilities/duties that may be assigned from the SMI or MI.