August 5, 2024

Dear Colony Meadows Elementary Families,

I hope you have had a wonderful summer. We are very excited to serve your child and look forward to meeting you. This year we are thrilled to have a dynamic Special Education team. We are working diligently to prepare for a positive and successful start of the school year. I have included a list of special education staff members that may be a part of your child’s team. Please remember not all students require the services of the staff members listed. The ARD committee determines all services provided to your child.

***Campus Compliance Coordinator*** ***(CCC)*** – The CCC serves as an ARD Facilitator. The CCC will assist you in scheduling ARD’s, facilitating ARD meetings, and questions regarding paperwork.

***Name: Sara Jane Smith***

***Office Number: 281-634-8572***

***Work Email: sara.smith@fortbendisd.gov***

***Diagnostician –*** *The Diagnostician* conducts evaluations and re-evaluations for special education services.

***Name: Raishym Tellis***

***Office Number: 281-329-0666***

***Work Email: raishym.tellis@fortbendisd.gov***

***LSSP (Licensed Specialist in School Psychology)*** their role is to provide direct and indirect counseling as a related service along with conducting initial evaluations and re-evaluations.

***Speech Pathologist*** their role is to provide direct and indirect speech services. *The Speech Pathologist* conducts initial evaluations and re-evaluations for speech services.

***Name: Jaemee (Mary) Soto***

***Office Number: 281-634-0361***

***Work Email: mary.soto@fortbendisd.gov***

***Special Education Case Manager***–All students served with special education services are assigned a case manager. A case manager is a special education teacher from the campus who will be responsible for monitoring your child’s progress and is your primary contact if you have concerns. We have four case managers on our team: Sunland Chang, Amber McCarty, Denise (Barbara) Reed, and Giovanna Martinez. Alongside us are our wonderful Paraprofessionals Mrs. Sarwat Mumtaz and Ms. Naoual Atmanli-Falkou.

This year I will be your case manager. I am looking forward to working with you and helping anyway I can in your child’s success this school year. My information is listed below:

***Name: Sunland Chang***

***Office Number: 281-329-0481***

***Work Email:*** [***sunland.chang@fortbedndisd.gov***](mailto:sunland.chang@fortbedndisd.gov)

Please note that we have a new plan management system called EMPOWER for ARD paperwork. This program will begin to send invites and updates for the ARD paperwork from the email notifications@mystudentplan.us this school year.

If you have any questions, please let me know.



Sincerely,

Sunland Chang

Res/ICS Teacher