

Fort Settlement Middle School Orchestra



ABSENCE FORM

Complete the form and turn in directly to a director at least one week in advance of your absence, except in cases of emergency or illness. Completing this form/request does not automatically excuse you from a concert, rehearsal, sectional, or guarantee full credit or restoration of full credit for missing the scheduled event. Please see the FSMS Orchestra Handbook and or the FBISD Extracurricular Handbook for further explanation of the attendance policy.

NAME: _____

ORCHESTRA: _____ PERIOD: _____ DATE SUBMITTED: _____

DATE OF CONFLICT/ABSENCE: _____

TYPE OF REHEARSAL: ☐ SECTIONAL ☐ DRESS REHEARSAL
☐ CLINIC ☐ CONCERT

REASON FOR CONFLICT/ABSENCE: _____

(INCLUDE THE ACTIVITY AND TIMES INVOLVED)

WHAT HAVE YOU DONE TO TRY AND RESOLVE THIS CONFLICT? _____

PARENT SIGNATURE: _____

SPONSOR/COACH SIGNATURE: _____

For Director Use Only :

☐ EXCUSED ☐ UNEXCUSED ☐ FULL CREDIT ☐ PARTIAL CREDIT ☐ NO CREDIT

Alternate Assignment (If applicable): _____

Due Date for Alternate Assignment: _____

DATE: _____ DIRECTOR: _____

Student Copy: Student Name: _____ **Orch:** _____ **Class Period:** _____

☐ EXCUSED ☐ UNEXCUSED ☐ FULL CREDIT ☐ PARTIAL CREDIT ☐ NO CREDIT

Alternate Assignment (If applicable): _____

Due Date for Alternate Assignment: _____

DATE: _____ DIRECTOR: _____