

Creating a New Account




Extended Learning Before and After School Programs are transitioning to a convenient, mobile-friendly online portal to register and manage your account from any device.

Below are instructions for creating a new account.

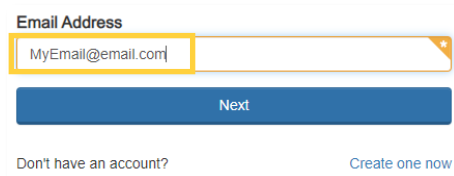
Step 1

Go to fortbendisd.reg.eleyo.com

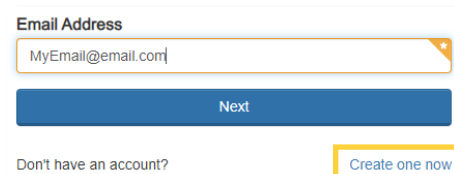
Step 2

Click the Sign In button  in the upper right corner of your screen.

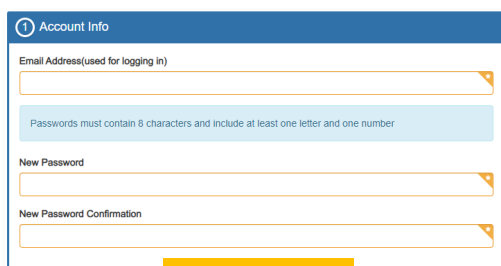
If you already have an Eleyo account*, enter your email address and then the Next button. Enter your password and then sign in. Proceed to Page 2 of this guide, *Adding Students/Family Members*.



If you do NOT already have an Eleyo account, click on “Create one now”. On the “Register a New Account” page, information entered is for the parent or guardian, not for the student.

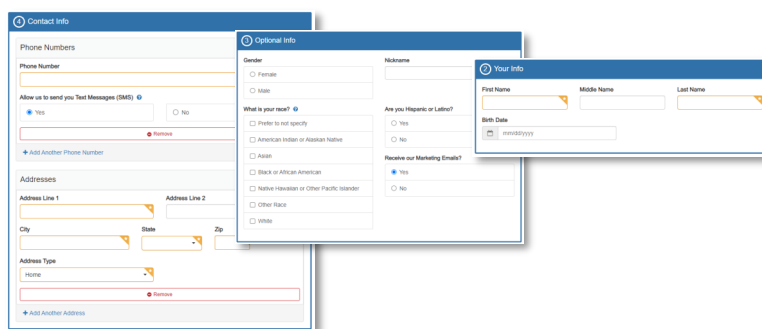


Please provide your personal information. You will be able to enter other family members and students after you finish setting up your account.



PLEASE NOTE

Enter the account holder (parent, guardian) information here. You will enter your child's information after you finish setting up your account.



Click the Create Account button  at the bottom of your screen.

Step 3

Go to Page 2, *Adding Students/Family Members*, of this guide to add students.

* If you've ever registered for Community Ed classes, Success Zone classes, GEMS event, Family U event, Explore Houston, or Academy of Inspiring Minds classes, then you already have an Eleyo account.

Adding Students/Family Members



Adding a family member or relationship to your Eleyo account allows you to manage their connection to you, enroll them in enrichment courses or before and after school care, set emergency contacts, and allow authorized individuals to pickup.

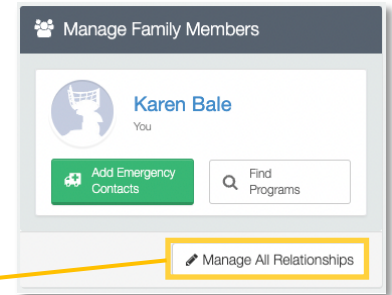
Below are instructions for adding students, family members, or other relationships to your Eleyo account.

Step 1

Go to fortbendisd.reg.eleyo.com and sign into your Eleyo account.

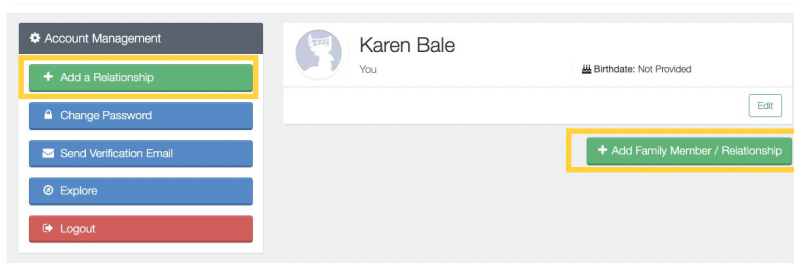
If you already have all of your students listed* in the “Manage Family Members” box, you can proceed to Page 3 of this guide, *Enrolling in Full Service Day Care*.

If you do NOT have all of your students listed in the “Manage Family Members” box, click on *Manage All Relationships*.



Step 2

Click either [+ Add a Relationship](#) Add a Relationship or [+ Add Family Member / Relationship](#) Add Family Member / Relationship.



PLEASE NOTE

Additional pages may also prompt you to add or select a family member / relationship, such as when adding an emergency contact.

Please enter all of your student's information. The grade is what the student is enrolled in for the *school year listed*. For PreK students, you'll choose *Kinder* and the next school year.

Click on [Create Person](#) Create Person. The added person will now be displayed on your profile page.

Continue to click [+ Add a Relationship](#) Add a Relationship or [+ Add Family Member / Relationship](#) Add Family Member / Relationship to add all of your students to your account. Put in the student's grade as of the start of the school year. Contact information for a student isn't needed.

Step 3

Go to the *Enrolling in Full Service Day Care*, Page 3 of this guide.

* If you've ever registered for Community Ed classes, Success Zone classes, GEMS event, Family U event, Explore Houston, or Academy of Inspiring Minds classes, then you might have entered all student information already in your Eleyo account.

Enrolling in Full Service Day Care

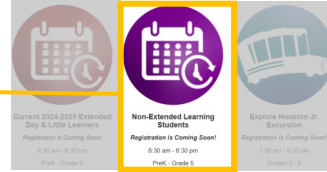


To attend Full Service Days Care at one of the campuses, students must be accepted and the Registration Fee and Daily Rate must be paid in advance.

Below are instructions for enrolling your student(s) in Full Service Day Care.

Step 1

Go to fortbendisd.reg.eleyo.com and click on **"Non-Extended Learning Students"** in the Full Service Day Programs section.



Read through the important information, and then scroll down to the "Account Management" section and click on **"Enroll Now"**.

Enroll Now

Because your student(s) does not currently attend an Extended Learning program, you will click on **New Contract**.



Step 2

Choose a student from the list under "Attending Child", or add a student by clicking Add New Child.

Verify your student's information, and click on **Looks Good. Start Registering.**

Looks Good. Start Registering.

Add an emergency contact, in addition to the account holder. **You will need at least two (2).**

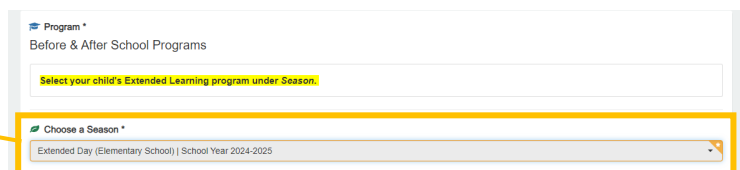
Note: If you have two people listed but you cannot proceed, make sure to click on "Convert them to an Emergency Contact" under the second person's information.

Convert them to an Emergency Contact

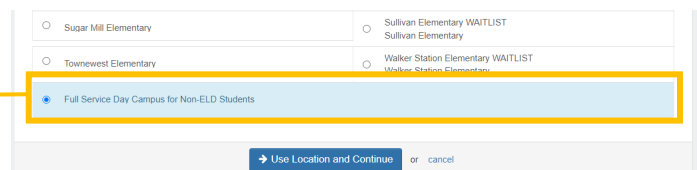
Click on **Verify Contacts/Pickups and Continue.**

Step 3

Under "Choose a Season", select **Extended Day (Elementary School) | School Year 2024-2025.**



The location is **Full Service Day Campus for Non-ELD Students**, which is at the bottom of the campus list.



Click on **Use Location and Continue.**

Continue to *Enrolling in Full Service Day Care, continued*, Page 4 of this guide.

Below are continued instructions to continue enrolling your student(s) in Full Service Day Care.

Step 4

Read all of the Information Acknowledgements, and initial where prompted. On the Acknowledgement/E-Signature, please type your full name.

If you don't know your student's FBISD student ID, you can log into your [Skyward Family Access](#) and find it in the "Student Info" tab, under "Other ID".

Continue, and answer any Special Needs, Allergies, etc. that your student has.

Every field with a star  is a required field, and must have a response to continue.

Click **Complete Questions and Continue**.

[→ Complete Questions and Continue](#)

Step 5

Add your payment information for the Registration Fee and Daily Full Service Day Rate.

Click on Complete Registration.

[✓ Complete Registration](#)

Step 6

You've completed your Contract setup, and now just need to select dates and location.

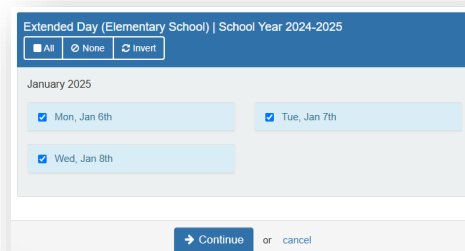
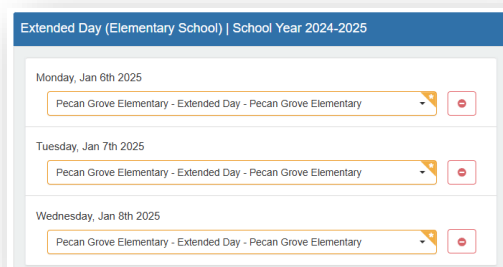
Choose the Season. PreK = Little Learners, K—5 = Extended Day. Click Continue.

Choose the Full Service Days available.

You can choose one, or all.

Next choose the cluster campus for each date.

Click on Continue.

Answer district employee question, and acknowledge Full Service Day Meal information, and then click on **Complete Questions and Finish Registration**.

You will receive a "Before & After School Programs Contract Request" confirmation email to the email address you used to set up your Eleyo account.

You can log into your Eleyo account at any time to view your parent dashboard. Before & After School Programs are listed under the "Your Accounts" box.