

Below are instructions for creating a new account in Eleyo.

If you already have an Eleyo account, please skip to Page 2.

Step 1

Go to fortbendisd.reg.eleyo.com

Step 2

Click the Sign In button  in the upper right corner of your screen.

If you already have an Eleyo account*, enter your email address and then the Next button. Enter your password and then sign in. Proceed to Page 2 of this guide, *Adding Students/Family Members*.

If you do NOT already have an Eleyo account, click on “Create one now”. On the “Register a New Account” page, information entered is for the **parent or guardian**, not for the student.

Please provide your personal information. You will be able to enter other family members and students after you finish setting up your account.

PLEASE NOTE

Enter the account holder (parent, guardian) information here. You will enter your child's information after you

Click the Create Account button  at the bottom of your screen.

Step 3

Go to Page 2, *Adding Students/Family Members*, of this guide to add students.

* If you've ever registered for Community Ed classes, Success Zone classes, GEMS event, Family U event, Explore Houston, or Academy of Inspiring Minds classes, then you already have an Eleyo account.

Adding a family member or relationship to your Eleyo account allows you to manage their connection to you, enroll them in enrichment courses or before and after school care, set emergency contacts, and allow authorized individuals to pickup.

Below are instructions for adding students, family members, or other relationships to your Eleyo account.

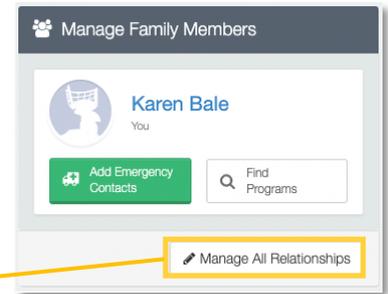
If you already have your student(s) added, please skip to Page 3.

Step 1

Go to fortbendisd.reg.eleyo.com and sign into your Eleyo account.

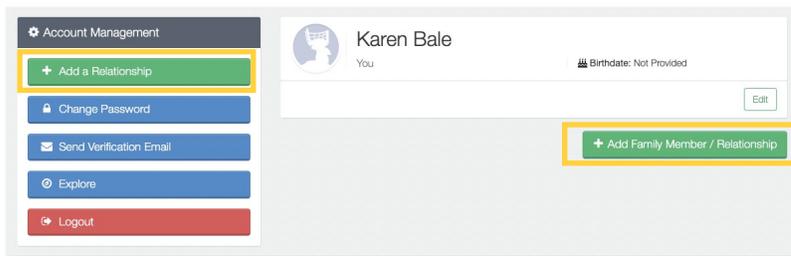
If you already have all of your students listed* in the “Manage Family Members” box, you can proceed to Page 3 of this guide, *Enrolling in Camp BLAST Summer*.

If you do NOT have all of your students listed in the “Manage Family Members” box, click on *Manage All Relationships*.



Step 2

Click either  Add a Relationship or  Add Family Member / Relationship.

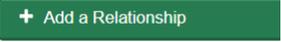


PLEASE NOTE

Additional pages may also prompt you to add or select a family member / relationship, such as when adding an emergency contact.

Please enter all of your student’s information. The grade is what the student is enrolled in for the *school year listed*. For PreK students, you would pick Kindergarten and the expected “Fall of” that your PreK student will start Kindergarten.

Click on  Create Person. The added person will now be displayed on your profile page.

Continue to click  Add a Relationship or  Add Family Member / Relationship to add all of your students to your account. Put in the student’s grade as of Fall 2023. Contact information for a student isn’t needed.

Step 3

Go to the *Selecting Camp BLAST Summer*, Page 3 of this guide.

* If you’ve ever registered for Community Ed classes, Success Zone classes, GEMS event, Family U event, Explore Houston, or Academy of Inspiring Minds classes, then you might have entered all student information already in your Eleyo account.

Below are instructions for selecting the Camp BLAST Summer 2024 program.

Step 1

Go to fortbendisid.reg.eleyo.com and click on “Spring Break and Summer Camps”.



Step 2

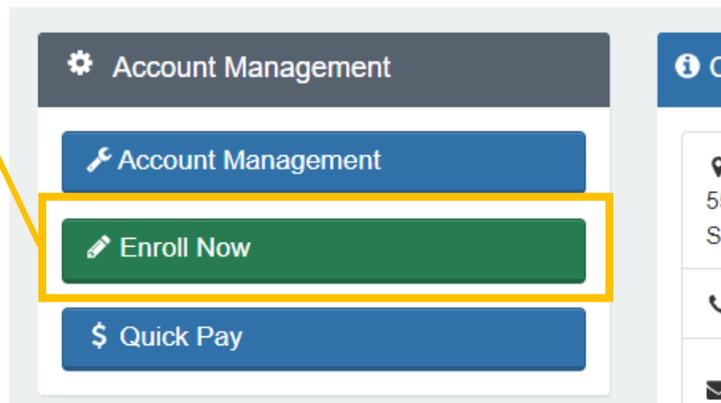
Click on the Camp BLAST icon.

“AIM” is another Extended Learning program run during Summer, offering half-day enrichment classes.



Step 3

Read through the important information, and then click on the green Enroll Now button when you're ready.



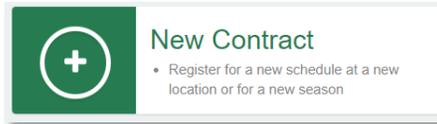
At this point, you'll be asked to sign in if you haven't already.

Go to the *Submitting a Contract*, Page 4 of this guide.

You must submit a Contract for your student to attend Camp BLAST. You'll receive a confirmation email when your Contract has been submitted, and then another email when the Contract has been reviewed and accepted.

Step 1

Click on the New Contract button.



Select your student (or add a new child) . . .

. . . And if everything looks correct, click on Looks Good. Start Registering.



Step 2

Review your Contracts, and you can edit or create new here. Click Verify Contacts/Pickups and Continue when done.



Step 3

Select Camp BLAST Summer under “Choose a Season”, and then choose a location.

Continue to the *Submitting a Contract*, Page 5 of this guide.

Step 4

Read through the Terms and Conditions and click that you agree. Click on Accept Terms and Continue.

Terms and Conditions for Before & After School Programs at Neill Elementary (PreK-5th) Print

Summer - Requests for Transfer and Refunds

Requests for Transfers and Refunds

Once a contract is approved, parents can request a change in session or request a refund.

Requests to transfer enrollment to a different session or campus location must be submitted **5 business days prior** to the start of the session.

If a request for refund is made at least 5 business days prior to the start of the session, the tuition will be refunded, less a \$10 processing fee. The processing fee is charged per child, per week.

Requests can be submitted in writing to Extended Learning at extendeddaybilling@fortbendisd.com.

I have read and agree to the above terms and conditions

→ Accept Terms and Continue or cancel

Step 5

Select the session weeks you'd like to sign your student up for. Summer sessions fill up quickly.

Click on Complete Schedule Setup and Continue when done.

PLEASE NOTE

You will be invoiced/charged for all the sessions you've selected when your contract is reviewed and approved.

May 2024

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	✓
2	3	4	5	6	7	8

June 2024

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1 ✓
2	3	4	5	6	7	8 ✓
9	10	11	12	13	14	15
16	17	18	19	20	21	22 ✓
23	24	25	26	27	28	29
30	1	2	3	4	5	6

You must select at least 1 week.

→ Complete Schedule Setup and Continue or cancel

Step 6

Complete the T shirt size, allergy and special needs questions, authorizations, and acknowledgements, and then click Complete Questions and Continue.

Choose a payment method, and then click Complete Registration. You'll receive a confirmation email that your Contract has been submitted.

→ Complete Questions and Continue

✓ Complete Registration