

Career Planning (4 year planning) in Family Access – 8th Grade Students

Log into Skyward Family Access.

Navigate to “Endorsements” in the menu on the left hand side.

Before starting their career plan (4 year plan) eighth grade students must declare an Endorsement **AND** an Endorsement Option.

Select Endorsement and endorsement option from the drop-down menus:

The screenshot shows the Skyward Family Access interface for Endorsements. On the left is a vertical menu with items: Home, Calendar, Gradebook, Attendance, Student Info, Food Service, Schedule, Test Scores, Graduation Requirements, Career Plans, **Endorsements** (highlighted with a red box), Academic History, Portfolio, and Login History. The main content area is titled "Endorsements" and is divided into two panels. The "Declared" panel contains two dropdown menus labeled "Endorsement" and "Option", both highlighted with red boxes, and a "Declare an Endorsement" button below them. The "Achieved" panel contains two dropdown menus labeled "Endorsement" and "Option", both highlighted with red boxes, and the text "No Achieved Endorsements" below them.

Review and click "I Agree" to electronically sign your endorsement selection.

The screenshot shows a web application interface with a sidebar menu on the left containing items like Home, Calendar, Gradebook, Attendance, Student Info, Food Service, Schedule, Test Scores, Graduation Requirement, Career Plans, Endorsement, Academic History, Portfolio, and Login History. The main content area is titled 'Endorsements' and has two tabs: 'Declared' and 'Achieved'. A modal window titled 'Declare Endorsement' is open in the foreground. At the top of the modal, there are two dropdown menus: '* Endorsement:' and 'Option:'. Below these is a section titled 'Signature Required' in red text. The text in this section reads: 'Under the Federal Electronic Signatures in Global and National Commerce Act, before you may electronically sign this Endorsement, you must be provided with certain of the following information and you must affirmatively agree to the following and thereafter not withdraw your agreement. By clicking 'I Agree' and submitting this agreement via the internet, I acknowledge that: * I have read and understood the foregoing Electronic Signature Agreement and that I intend to be bound thereby. * I understand and agree that my electronic signature is the equivalent of a manual signature and that others may rely on it as such in connection with any and all agreements I may enter into, including but not limited to this Electronic Signature Agreement.' Below the text is a checkbox labeled 'I Agree', which is highlighted with a red box. To the left of the checkbox is a text input field labeled 'Signed By:' and to the right is another text input field labeled 'Date Signed:'. At the bottom left of the modal, there is a note: '(*) Indicates a required field.' At the bottom right, there is a 'Save' button.

After signing, a pop-up will appear letting students know that templates have been created to help build the 4 year plan.

Click "OK".

The screenshot shows a web application interface with a sidebar on the left containing navigation options: Home, Calendar, Gradebook, Attendance, Student Info, Food Service, Schedule, Test Scores, Graduation Requirements, Career Plans (highlighted), Endorsements, Academic History, Portfolio, and Login History. The main content area displays a 'Career Plan Templates' dialog box. At the top of this dialog, there is a dropdown menu for 'Career Plan Template' set to 'Bus & Ind: CTE Ag' and a 'Select' button. Below this, the 'Template Details' section shows 'Grad Years: 2021-2022', 'Diploma Type: Foundation plus Endorsement High School Program', and 'Endorsement O'. The main body of the dialog is a table listing course requirements. A smaller, semi-transparent 'Career Plan Templates...' dialog box is overlaid on top, containing the text: 'You currently have no Career Plan records. The district has setup templates you can use to help get you started with the process. To use a template, select one from the dropdown and click 'Select'. You can then review your plan, if you decide to keep this template, click the 'Use Template' button. If you wish to view a different template, click the 'Change Template' button. To use no template, select the 'Do not use a template' value from the dropdown.' An 'OK' button at the bottom of this smaller dialog is highlighted with a red rectangle. To the right of the main dialog, a table shows 'Req' and 'In Plan' values for various courses. At the bottom of the main application window, there is a section for 'Requirements of Declared Endorsements' with a dropdown menu set to 'Business and Industry' and 'Option A: CTE' selected.

Req	In Plan
26.000	0.000
4.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
4.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
4.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
3.000	0.000
1.000	0.000
1.000	0.000
0.500	0.000
0.500	0.000
1.000	0.000
2.000	0.000
1.000	0.000
1.000	0.000
1.000	0.000
0.500	0.000

Course	Credits	Weight
Grade 9		
Eng I	1.000	
Biology	1.000	
World Geo	1.000	
World Hist	1.000	
US Hist	1.000	
Econo	0.500	
Algebra I	1.000	
Geometry	1.000	
Algebra II	1.000	
Pre Cal	1.000	

All templates are directly tied to endorsements and endorsement options. Choose your pathway option from the drop-down menu. Students may refer to the FBISD HS Universal Course Selection sheet and High School Course Selection Guide to see all pathway options.

Career Plan Templates

Career Plan Template: FLASH Select

Template Details: FLASH

Grad Years: Public Serv: CTE Cosmetology

Diploma Type: Public Serv: CTE Firefighter

Endorsement: **Public Serv: CTE Human Service**

Endorsement Option: Public Serv: CTE Law&Pub Safe
SAILS
Do not use a template

Grade 9	Grade 10	Grade 11	Grade 12
PE AL Credits: 1.000 Weight:	Engl II AL EOC Credits: 1.000 Weight:	Engl III AL Credits: 1.000 Weight:	Engl IV AL Credits: 1.000 Weight:
Engl I AL EOC Credits: 1.000 Weight:	Geom AL Credits: 1.000 Weight:	Prob Solv Mth 1 Credits: 1.000 Weight:	Aqua Sci AL Credits: 1.000 Weight:
Alg I AL EOC Credits: 1.000 Weight:	IPC AL Credits: 1.000 Weight:	Env Syst AL Credits: 1.000 Weight:	Govt AL Credits: 0.500 Weight:
Biol AL EOC Credits: 1.000 Weight:	W Hist AL Credits: 1.000 Weight:	US Hist AL EOC Credits: 1.000 Weight:	Econ AL Credits: 0.500 Weight:

Once the template is selected, courses will automatically populate. Select “use template” on the right to keep the current template selected or “change template” to change to a different one.

- Home
- Calendar
- Gradebook
- Attendance
- Student Info
- Food Service
- Schedule
- Test Scores
- Graduation Requirements
- Career Plans
- Endorsements
- Academic History
- Portfolio
- Login History

Career Plan for [Redacted]

Student Signature is Required (Sign) Guardian Signature is Required

▼ 2017 - 2018

Principles of Hum...
Credits: 1.000
Weight: REGULAR

Principles of Huma...
Credits: 0.000
Weight: REGULAR

Dropped

▼ 2018 - 2019

Algebra I
Credits: 1.000
Weight: REGULAR

Biology
Credits: 1.000
Weight: REGULAR

Eng I
Credits: 1.000
Weight: REGULAR

Principles of Hum...
Credits: 1.000
Weight: REGULAR

World Geo
Credits: 1.000
Weight: REGULAR

▼ 2019 - 2020

Chem I
Credits: 1.000
Weight: REGULAR

Eng II
Credits: 1.000
Weight: REGULAR

Geometry
Credits: 1.000
Weight: REGULAR

Lifetime Nutritio...
Credits: 0.500
Weight: REGULAR

World Hist
Credits: 1.000
Weight: REGULAR

View Full Screen

Use Template Change Template

Graduation Requirements

Area	Req	In Plan	
Total	26.000	19.500	
English Lang Arts	4.000	4.000	✓
English I	1.000	1.000	✓
English II	1.000	1.000	✓
English III	1.000	1.000	✓
Advanced English	1.000	1.000	✓
Mathematics	4.000	4.000	✓
Algebra I	1.000	1.000	✓
Geometry	1.000	1.000	✓
Advanced Mathematics	1.000	1.000	✓
Mathematics Electives	1.000	1.000	✓
Science	4.000	3.000	
Biology	1.000	1.000	✓
Integrated Phys & Chem...	1.000	1.000	✓
Advanced Science	1.000	1.000	✓
Science Electives	1.000	0.000	
Social Studies	3.000	3.000	✓
World History/World Ge...	1.000	1.000	✓
US History	1.000	1.000	✓
US Government	0.500	0.500	✓
Economics	0.500	0.500	✓
Physical Education	1.000	0.000	
Languages Other Than E...	2.000	0.000	
Level 1	1.000	0.000	
Level 2	1.000	0.000	
Fine Arts	1.000	0.000	
Speech	0.500	0.000	

Requirements of Declared Endorsements

Public Service

Once selected, students may now edit their 4 year plan.

Core courses for English, Math, Science, and Social Studies, along with the courses required for the selected endorsement option are automatically populated. All core courses in the template are “on-level”. Students may edit their courses if they wish to take PreAP or AP courses. Students may also change the grade level a course is taken.

The pencil icon on the top right hand corner of each course indicates the course may be edited.

Eighth grade students should pay special attention to editing the courses in their freshman year first. These courses will become their course requests.

If time allows, students should then edit the courses for grades 10-12. Keep in mind, students will edit their 4 year plan every year.

Student Signature is Required (Sign) Guardian Signature is Required

Prior to Grade 09	Grade 09	Grade 10	Grade 11	Grade 12
Add Curriculum ▼ 2017 - 2018 Principles of Hum... Credits: 1.000 Weight: REGULAR Principles of Huma... Credits: 0.000 Weight: REGULAR Dropped	Add Curriculum ▼ 2018 - 2019 Algebra I Credits: 1.000 Weight: REGULAR Biology Credits: 1.000 Weight: REGULAR Eng I Credits: 1.000 Weight: REGULAR Principles of Hum... Credits: 1.000 Weight: REGULAR World Geo Credits: 1.000 Weight: REGULAR	Add Curriculum ▼ 2019 - 2020 Chem I Credits: 1.000 Weight: REGULAR Eng II Credits: 1.000 Weight: REGULAR Geometry Credits: 1.000 Weight: REGULAR Lifetime Nutritio... Credits: 0.500 Weight: REGULAR World Hist Credits: 1.000 Weight: REGULAR	Add Curriculum ▼ 2020 - 2021 Algebra II Credits: 1.000 Weight: REGULAR Eng III Credits: 1.000 Weight: REGULAR Human Growth & Dvpt Credits: 1.000 Weight: REGULAR Physics I Credits: 1.000 Weight: REGULAR US Hist Credits: 1.000 Weight: REGULAR	Add Curriculum ▼ 2021 - 2022 Econo Credits: 0.500 Weight: REGULAR Eng IV Credits: 1.000 Weight: REGULAR Practicum in Huma... Credits: 2.000 Weight: REGULAR Pre Cal Credits: 1.000 Weight: REGULAR US Govt Credits: 0.500 Weight: REGULAR

Graduation Requirements			
Area	Req	In Plan	
Total	26 000	19 500	
English Lang Arts	4 000	4 000	✓
English I	1 000	1 000	✓
English II	1 000	1 000	✓
English III	1 000	1 000	✓
Advanced English	1 000	1 000	✓
Mathematics	4 000	4 000	✓
Algebra I	1 000	1 000	✓
Geometry	1 000	1 000	✓
Advanced Mathematics	1 000	1 000	✓
Mathematics Electives	1 000	1 000	✓
Science	4 000	3 000	
Biology	1 000	1 000	✓
Integrated Phys & Chem...	1 000	1 000	✓
Advanced Science	1 000	1 000	✓
Science Electives	1 000	0 000	
Social Studies	3 000	3 000	✓
World History/World Ge...	1 000	1 000	✓
US History	1 000	1 000	✓
US Government	0 500	0 500	✓
Economics	0 500	0 500	✓
Physical Education	1 000	0 000	
Languages Other Than E...	2 000	0 000	
Level 1	1 000	0 000	
Level 2	1 000	0 000	
Fine Arts	1 000	0 000	
Speech	0 500	0 000	
Health	0 500	0 000	
General Electives	6 000	5 500	

Requirements of Declared Endorsements	
Public Services	
Option A: CTE	
Requirement	
Career and Technical Education	
Final Public Service Course	✓

Algebra I Edit Grade Level Remove Curriculum	Chem I Credits: 1.000 Weight: REGULAR	Algebra II Credits: 1.000 Weight: REGULAR
Biology Credits: 1.000 Weight: REGULAR	Eng II Credits: 1.000 Weight: REGULAR	Eng III Credits: 1.000 Weight: REGULAR
Eng I Credits: 1.000 Weight: REGULAR	Geometry Credits: 1.000 Weight: REGULAR	Human Growth & Credits: 1.000 Weight: REGULAR

At the top of each grade year column, there is a button to “add curriculum”. Students use this button to add additional classes to their career plan.

It is important to note that students may take a maximum of 7 credits each year.

Career Plan for SAMPLE1 8. STUDENT
 Student Signature is Required (Sign) Guardian Signature is Required

View Full Screen

Grade 09	Grade 10	Grade 11	Graduation Requirements																																																																																																																								
Add Curriculum ▼2019 - 2020 Algebra I Credits: 1.000 Weight: REGULAR Biology Credits: 1.000 Weight: REGULAR Eng I Credits: 1.000 Weight: REGULAR Intro to Eng Design Credits: 1.000 Weight: REGULAR World Geo Credits: 1.000 Weight: REGULAR	Add Curriculum ▼2020 - 2021 Chem I Credits: 1.000 Weight: REGULAR Eng II Credits: 1.000 Weight: REGULAR Engineering Science Credits: 1.000 Weight: REGULAR Geometry Credits: 1.000 Weight: REGULAR World Hist Credits: 1.000 Weight: REGULAR	Add Curriculum ▼2021 - 2022 Algebra II Credits: 1.000 Weight: REGULAR Civil Eng & Arch Credits: 1.000 Weight: AP Eng III Credits: 1.000 Weight: REGULAR Physics Credits: 1.000 Weight: REGULAR US Hist Credits: 1.000 Weight: REGULAR	<table border="1"> <thead> <tr> <th>Area</th> <th>Req</th> <th>In Plan</th> <th></th> </tr> </thead> <tbody> <tr> <td>Total</td> <td>26.000</td> <td>19.000</td> <td></td> </tr> <tr> <td>English Lang Arts</td> <td>4.000</td> <td>4.000</td> <td>✓</td> </tr> <tr> <td>English I</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>English II</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>English III</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Advanced English</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Mathematics</td> <td>4.000</td> <td>4.000</td> <td>✓</td> </tr> <tr> <td>Algebra I</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Geometry</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Advanced Mathematics</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Mathematics Electives</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Science</td> <td>4.000</td> <td>4.000</td> <td>✓</td> </tr> <tr> <td>Biology</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Integrated Phys & Chem...</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Advanced Science</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Science Electives</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>Social Studies</td> <td>3.000</td> <td>3.000</td> <td>✓</td> </tr> <tr> <td>World History/World Ge...</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>US History</td> <td>1.000</td> <td>1.000</td> <td>✓</td> </tr> <tr> <td>US Government</td> <td>0.500</td> <td>0.500</td> <td>✓</td> </tr> <tr> <td>Economics</td> <td>0.500</td> <td>0.500</td> <td>✓</td> </tr> <tr> <td>Physical Education</td> <td>1.000</td> <td>0.000</td> <td></td> </tr> <tr> <td>Languages Other Than E...</td> <td>2.000</td> <td>0.000</td> <td></td> </tr> <tr> <td>LOTE Level I</td> <td>1.000</td> <td>0.000</td> <td></td> </tr> <tr> <td>LOTE Level 2</td> <td>1.000</td> <td>0.000</td> <td></td> </tr> <tr> <td>Fine Arts</td> <td>1.000</td> <td>0.000</td> <td></td> </tr> <tr> <td>Speech</td> <td>0.500</td> <td>0.000</td> <td></td> </tr> <tr> <td>Health</td> <td>0.500</td> <td>0.000</td> <td></td> </tr> <tr> <td>General Electives</td> <td>6.000</td> <td>4.000</td> <td></td> </tr> </tbody> </table>	Area	Req	In Plan		Total	26.000	19.000		English Lang Arts	4.000	4.000	✓	English I	1.000	1.000	✓	English II	1.000	1.000	✓	English III	1.000	1.000	✓	Advanced English	1.000	1.000	✓	Mathematics	4.000	4.000	✓	Algebra I	1.000	1.000	✓	Geometry	1.000	1.000	✓	Advanced Mathematics	1.000	1.000	✓	Mathematics Electives	1.000	1.000	✓	Science	4.000	4.000	✓	Biology	1.000	1.000	✓	Integrated Phys & Chem...	1.000	1.000	✓	Advanced Science	1.000	1.000	✓	Science Electives	1.000	1.000	✓	Social Studies	3.000	3.000	✓	World History/World Ge...	1.000	1.000	✓	US History	1.000	1.000	✓	US Government	0.500	0.500	✓	Economics	0.500	0.500	✓	Physical Education	1.000	0.000		Languages Other Than E...	2.000	0.000		LOTE Level I	1.000	0.000		LOTE Level 2	1.000	0.000		Fine Arts	1.000	0.000		Speech	0.500	0.000		Health	0.500	0.000		General Electives	6.000	4.000	
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Requirements of Declared Endorsements
STFM

Students may search for courses to by graduation requirement area or endorsement area. They may also use “no filter” to search through all courses.

The screenshot shows a 'Curriculum Maintenance' dialog box with the following elements:

- Filter By:** Radio buttons for 'Graduation Requirement Area' (selected), 'Endorsement Requirement', and 'No Filter'.
- Requirement:** A dropdown menu showing 'Algebra I'.
- Grade:** A dropdown menu showing '09' and a 'Show Curriculums' button.
- Table:** A table with columns 'Key', 'Description', and 'Entity'.
- Buttons:** 'Save' and 'Back' buttons.
- Search:** A search input field at the bottom.

Key	Description	Entity
AV112	AVID I	000
AV122	AVID II	000
AV132	AVID III	000
AV142	AVID IV	000
CAC010	Principles of Architecture	000
CAC020	Principles of Construction	000
CAG010	Prin of Agri, Food & Nat Res	000
CAT010	Prin of Arts, AV Tech & Comm	000
CAT380	Professional Communications	000
CBU010	Prin of Bus. Marketino & Fin	000

The section on the right indicates all required credits. A check mark means that the student has a course in their plan that meets that particular requirement.

STUDENT
Guardian Signature is Required

View Full Screen

Use Template Change Template

Grade 10	Grade 11	Area	Req	In Plan	
2020 - 2021	2021 - 2022	Total	26.000	19.000	
English I	Algebra II	English Lang Arts	4.000	4.000	✓
Credits: 1.000 Weight: REGULAR	Credits: 1.000 Weight: REGULAR	English I	1.000	1.000	✓
English II	Civil Eng & Arch	English II	1.000	1.000	✓
Credits: 1.000 Weight: REGULAR	Credits: 1.000 Weight: AP	English III	1.000	1.000	✓
Engineering Science	Eng III	Advanced English	1.000	1.000	✓
Credits: 1.000 Weight: REGULAR	Credits: 1.000 Weight: REGULAR	Mathematics	4.000	4.000	✓
Geometry	Physics	Algebra I	1.000	1.000	✓
Credits: 1.000 Weight: REGULAR	Credits: 1.000 Weight: REGULAR	Geometry	1.000	1.000	✓
World Hist	US Hist	Advanced Mathematics	1.000	1.000	✓
Credits: 1.000 Weight: REGULAR	Credits: 1.000 Weight: REGULAR	Mathematics Electives	1.000	1.000	✓
		Science	4.000	4.000	✓
		Biology	1.000	1.000	✓
		Integrated Phys & Chem...	1.000	1.000	✓
		Advanced Science	1.000	1.000	✓
		Science Electives	1.000	1.000	✓
		Social Studies	3.000	3.000	✓
		World History/World Ge...	1.000	1.000	✓
		US History	1.000	1.000	✓
		US Government	0.500	0.500	✓
		Economics	0.500	0.500	✓
		Physical Education	1.000	0.000	
		Languages Other Than E...	2.000	0.000	
		LOTE Level I	1.000	0.000	
		LOTE Level 2	1.000	0.000	
		Fine Arts	1.000	0.000	
		Speech	0.500	0.000	
		Health	0.500	0.000	
		General Electives	6.000	4.000	

Requirements of Declared Endorsements

STEM

Option A: Engineering (CTE)

Requirement	
CTE/Engineering	✓

Once complete, changes will automatically save.